



Kinyali Building, Mbolu Malu Road P.O. Box 2069 90100 Machakos – Kenya Tel. (044) 21898 Email: info@mit.ac.ke

APPLICATION FORM

The Application form and all materials should be mailed to:

The Principal, Machakos Institute of Technology, The Office of Admission
P.O. Box 2069 90100 Machakos, Kenya

Applicants may complete the Online Application form or the Common Application form available at: www.mit.ac.ke

APPLICATION PROCESS

In addition to submitting a signed **application for admission**, a student must submit the following items to complete the application process:

1. Application Fee

A non-refundable Application fee of Kshs 1,000 should accompany the application. Cheques or money orders should be made to: Machakos Institute of Technology. Applicants who have previously applied for admission are not required to pay the fee again.

2. Official Documents

All applications should be accompanied by copies of certificates and transcripts .The Student Cv should be submitted as well. Students are strongly encouraged to book for an interview with a member of the admission staff

A Personal Information

- i. Name _____
- ii. Country of Citizenship _____
- iii. Mailing Address for Admission Correspondence _____
- iv. Number and Street _____
- v. Country (if not Kenya) _____
- vi. Home Telephone Number _____

- vii. Age: _____
- viii. Marital Status: _____
- ix. Sex: _____
- x. Nationality: _____
- xi. ID No: _____
- xii. Passport No: _____
- xiii. Cell Phone _____
- xiv. E-mail for Admission and Correspondence _____
- xv. What is your first language, if other than English? _____
- xvi. Date of Birth / / Place of Birth _____
- xvii. Religious preference (optional): _____
- xviii. High School _____
- xix. Month/Year of Graduation _____
- xx. How did you become interested in Machakos Institute of Technology?

B Working Experience

Name of Organization: _____ Year _____ to _____

Post: _____

Name of Organization: _____ Year _____ to _____

Post: _____

C Course

Name of the Course to Pursue: _____

Diploma / Certificate (Specify): _____

D Mode of learning

Is It through Distant Learning / Fulltime Class/Evening Class?

E Reasons for choosing this course

F Fees payment

How are you going to raise your fees? _____

G Referees

Name: _____

Address _____

Tel: _____

Fax: _____

Name: _____

Address _____

Tel: _____

Fax: _____

Name: _____

Address _____

Tel: _____

Fax: _____

H Essay Question

To help us know you as an individual and to provide us with a writing sample, please submit a one-page essay (use a separate sheet) on one of the following topics:

- a) Describe a challenge you have faced, how you met it, and its effect on you.
- b) Describe an event you have experienced and the significance it has had in your life.

Verification Signature (Required) _____

The Institute reserves the right to request for additional documentation.

I certify that to the best of my knowledge all statements submitted by me are correct, complete, and my own. I am aware that, if I enroll, all portions of this application will become part of my permanent file record at Machakos Institute of Technology.

I understand that failure to provide accurate and complete information on this application can result in cancellation of my application, and/or revocation of admission and/or enrollment. I also understand my obligation to inform the Institute if information or circumstances indicated on this application form should change.

Applicants Signature _____ Date _____